



CERTIFIED LEAN FACILITATOR TRAINING

WCM Associates LLC offers Certified Lean Facilitator training. The Certified Lean Facilitator program is a comprehensive training program for those who will be leading Lean teams within the organization. The program includes an in-depth understanding of the Lean Tools along with how to successfully apply the Lean Tools through a team-centered leadership style. The goal of this program is to allow companies to develop in-house Lean experts so they do not have to rely on consultants for the long term. For companies to implement and integrate Lean as a system, they must “own” Lean.

The Certified Lean Facilitator training includes the following course content:

Week 1

Overview of Lean—1 Day

See proof of the need to change and adopt Lean, learn the descriptions of the Lean tools, and participate in a simulation comparing batch vs. flow production.

5S/Visual Enterprise—1 Day

Learn how a 5S/Visual Enterprise implementation leads to improved pride, quality, and productivity in the work place while sustaining the improvements for safety, cleanliness, and organization. Participate in a 5S exercise/simulation.

Process Cells—1 Day

Gain exposure to the tools, thought processes, and support systems required to design and implement one-piece flow (including calculating takt time and standardizing work practices).

Total Productive Maintenance—1/2 Day

With operator involvement as the foundation, the plant-wide role changes required to support TPM are established as the starting point on the journey to zero unplanned downtime.

Setup Reduction—1/2 Day

Discover how reducing equipment setup times improves production capacity, reduces product lead-times, and improves customer satisfaction without adding resources or increasing costs.

Team Building—1 Day

Learn the requirements for teamwork to occur, develop an understanding of team dynamics, how teams positively impact productivity, and the impact of effective communication in a team environment. Participate in a team building exercise.



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Week 2

Problem Solving Tools combined with Problem Solving Documentation using an A3 format—1 Day

Learn all the basic problem solving tools including how to document the Problem Solving Process using an A3 format. This session includes a critical element – Problem Solving tool application using a simulation.

Error Proofing—1/2 Day

Gain a complete understanding of what error proofing is, how it is used as an improvement strategy and how to analyze a problem for error proofing potential. Includes error proofing exercise.

Inventory Kanbans—1/2 Day

Discover how proper Kanban design will simultaneously reduce inventory, improve customer service levels, eliminate part outages and shortages, while providing a materials management process that all employees can interpret and understand at a glance.

Value Stream Mapping (VSM)—3 Days

Utilize this visual tool that graphically identifies every step in a product's flow, giving visibility to both the value-adding steps as well as the non-value adding steps. Complete a VSM on an actual host company process.

Week 3

Advanced Team Building—1 Day

Team leaders and team facilitators learn how to effectively challenge teams to achieve greater performance results.

Kaizen Event Preparation and Facilitation—1 Day

Learn the role a team facilitator and team leader play in conducting a kaizen event and event follow-up.

Leadership Development Day 1—1 Day

Develop leadership skills needed when implementing change. The focus is on why leadership and listening skills are essential in the change process.

Leadership Development Day 2—1 Day

A continued development of leadership skills. Focus is on why empowerment, motivation, and attitude are essential in the change process.

Leading Change and Policy Deployment —1/2 Day

Learn how leaders impact the change process and the fundamentals of effectively leading an organization through a Lean transformation using Policy Deployment as the means of making Lean the “system” to achieve their organizational goals.

Presentation Skills—1/2 Day

Discover the basic tools for creating powerful presentations and training sessions using audio/visual aids, props, voice, and the human body.

These three weeks complete the classroom requirements of the Certified Lean Facilitator Certification process.

Additional requirements include the completion of two kaizen events (at your home facility) in which the individual participates as a team member and then a team leader. This individual must then complete two additional kaizen events, under WCM Associates supervision, as a team leader and then a kaizen event facilitator.



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Certified Lean Facilitator Schedule/Location

Week 1	February 27- March 2, 2012	Location:	South Suburban College Oak Forest, Illinois 60452
Week 2	March 26 - March 30, 2012		
Week 3	April 23- April 27, 2012		

Certified Lean Facilitator Training Pricing—Week 1

	Duration	Pricing	Total
Certified Lean Facilitator Training—Week 1 ✓ Lean Overview (1 Day) ✓ 5S/Visual Factory (1 Day) ✓ Team Building (1 Day) ✓ Total Productive Maintenance (1/2 Day) ✓ Setup Reduction (1/2 Day) ✓ Process Cells (1 Day)	5 Days	\$1,275 / Per Person	
Participant Books*/Materials/Handouts *Includes a copy of the book <i>Implementing World Class Manufacturing</i> .			
Week 1 Investment			\$1,275 / Per Person

Certified Lean Facilitator Training Pricing—Week 2

	Duration	Pricing	Total
Certified Lean Facilitator Training—Week 2 ✓ Problem Solving Tools & A3 (1 Day) ✓ Error Proofing (1/2 Day) ✓ Inventory Kanbans (1/2 Day) ✓ Value Stream Mapping (3 Days)	5 Days	\$1,275 / Per Person	
Participant Books/Materials/Handouts			\$1,275 / Per Person
Week 2 Investment			\$1,275 / Per Person

Certified Lean Facilitator Training Pricing—Week 3

	Duration	Pricing	Total
Certified Lean Facilitator Training—Week 3 ✓ Advanced Team Building (1 Day) ✓ Kaizen Event Preparation (1 Day) ✓ Leadership Development Day 1 (1 Day) ✓ Leadership Development Day 2 (1 Day) ✓ Leading Change & Policy Deploy. (1/2 Day) ✓ Presentation Skills (1/2 Day)	5 Days	\$1,275 / Per Person	
Participant Books*/Materials/Handouts *Includes a copy of the book <i>Leading Lean, Leading Change, Accounting for World Class Operations, and Policy Deployment</i> .			
Week 3 Investment			\$1,275 / Per Person
TOTAL INVESTMENT	15 Days		\$3,825.00 / Per Person



Courses may be taken individually at a cost of \$255 each.
To register, please contact:

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